



PUBLICATION OF DECISION LIST NUMBER 04/18-19

MUNICIPAL YEAR 2018/19

Date Published: 7 September 2018

This document lists the decisions taken by the Cabinet at its meeting on 4 September 2018. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 21 September 2018) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. Either a special meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) will be convened within three working days of the call-in request or the item will be placed on the Agenda of the next available meeting of that Committee, depending on which can be achieved earliest. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Corporate Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus East,
Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

Cabinet Decisions
Tuesday 4 September 2018

SUBJECT / TITLE OF REPORT

Equality Scheme 2018-21

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP856	Simone Russell Tel: 01707357266 s.russell@welhat.gov.uk	No	Social

DECISION:

The new Equality Scheme was endorsed and recommended to the Council for approval.

BACKGROUND:

Cabinet Decisions

Tuesday 4 September 2018

SUBJECT / TITLE OF REPORT

Self-Build and Custom Housebuilding Eligibility Criteria Consultation

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Julie Spicer Tel: 01707 357270 j.spicer@welhat.gov.uk	No	Social

DECISION:

- (1) The results of the public consultation on the proposed introduction of a local eligibility test were noted.
- (2) The Cabinet agreed to introduce local eligibility criteria for entry on to the Self-Build and Custom Housebuilding Register to take effect from 31 October 2018.
- (3) The Cabinet agreed to recommend to the Council for approval the introduction of a fee of £25 for new applicants to enter onto the register to take effect from 31 October 2018.
- (4) The Cabinet agreed to recommend to the Council for approval the introduction of a fee of £25 for a new association to enter onto the register plus £10 for each individual within the association excluding the lead individual to take effect from 31 October 2018.
- (5) The Cabinet agreed to recommend to the Council for approval the introduction of an annual fee of £15 for individuals to remain on Part 1 of the register to take effect from 31 October 2018.
- (6) The Cabinet agreed to recommend to the Council for approval the introduction of an annual fee of £15 for each association plus £10 for each individual within that association to remain on Part 1 of the register to take effect from 31 October 2018.

Cabinet Decisions

Tuesday 4 September 2018

SUBJECT / TITLE OF REPORT

Review of the Medium Term Financial Strategy

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP874	Richard Baker Tel: 01707 357425 r.baker@welhat.gov.uk	No	Resources

DECISION:

The review was noted and the principles to be adopted for the 2019/20 budget setting process in particular that the 2019/20 budget setting process should focus to balance the indicative budget gap up to 2020/21 were approved.

BACKGROUND:

Cabinet Decisions

Tuesday 4 September 2018

SUBJECT / TITLE OF REPORT

Homelessness Reduction Act and Temporary Accommodation Update

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP879	Sian Chambers Tel: 01707 357640 s.chambers@welhat.gov .uk	No	Social

DECISION:

- (1) The increased demands placed on the housing needs team and the actions that were being undertaken to seek to reduce the reliance on bed and breakfast accommodation were noted.
- (2) The potential budget pressure which would continue to be assessed as part of the budget monitoring process was noted.
- (3) The recommendation to direct £120,000 of the flexible homeless support grant funding to Resolve, over a maximum of a three year period, subject to the successful implementation of the Night Shelter project, was approved.

BACKGROUND:

Cabinet Decisions

Tuesday 4 September 2018

SUBJECT / TITLE OF REPORT

Business Rates Retention Pilot

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP878	Richard Baker Tel: 01707 357425 r.baker@welhat.gov.uk	No	Resources

DECISION:

Delegated authority was given to the Corporate Director (Resources, Environment and Cultural Services), in consultation with the Executive Member (Resources), to submit an application for the 2019/20 Business Rates Pilot/Pooling arrangement for Hertfordshire, if after full consideration, there was a financial case for doing so.

BACKGROUND:

Cabinet Decisions

Tuesday 4 September 2018

SUBJECT / TITLE OF REPORT

Resident parking schemes and verge protection orders in the Lemsford Road, French Horn Lane and Aldykes areas of Hatfield

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield Central; Hatfield East; Hatfield South West; Hatfield Villages	No	Non-Key	Vikki Hatfield Tel: 01707 357555 v.hatfield@welhat.gov.uk	No	Environment

DECISION:

- (1) The Cabinet agreed to proceed with progressing resident parking schemes and verge protection orders to the formal stage in the Lemsford Road area.
- (2) The Cabinet agreed to proceed with progressing resident parking schemes and verge protection orders to the formal stage in the French Horn Lane area.
- (3) The Cabinet agreed to proceed with progressing resident parking schemes and verge protection orders to the formal stage in the Aldykes area.

BACKGROUND:

Cabinet Decisions

Tuesday 4 September 2018

SUBJECT / TITLE OF REPORT

Accelerated Construction Programme

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Ka Ng Tel: 01707 357275 k.ng@welhat.gov.uk	No	Social

DECISION:

- (1) The Cabinet agreed in principle to accept the Accelerated Construction funding offer by Homes England.
- (2) Delegated authority was given to the Corporate Director (Resources, Environment and Cultural Services), in consultation with the Monitoring Officer and Executive Member (Resources), to agree the funding agreement/contract with Homes England.
- (3) The Cabinet agreed to make a direct award via the Eastern Shires Purchasing Organisation Framework to appoint Inner Circle Consulting Limited for the provision of consultancy support to the Council's regeneration programme, in particular to support projects that had received time limited external funding from organisations such as Homes England and the Local Enterprise Partnership.

BACKGROUND:

Cabinet Decisions

Tuesday 4 September 2018

SUBJECT / TITLE OF REPORT

Introduction General Procurement Board

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Margaret Martinus Tel: 01707 357575 m.martinus@welhat.gov.uk	No	Resources

DECISION:

The Cabinet agreed to the draft Terms of Reference for the General Procurement Board.

BACKGROUND:

Cabinet Decisions
Tuesday 4 September 2018

SUBJECT / TITLE OF REPORT

Performance Exception Report - Quarter 1 (2018/19)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Paul Underwood Tel: 01707 357220 p.underwood@welhat.gov.uk	No	Resources

DECISION:

The summary of strategic performance data was noted and proposed actions highlighted approved.

BACKGROUND:

Cabinet Decisions
Tuesday 4 September 2018

SUBJECT / TITLE OF REPORT

Council's Achievement List – Quarter 1 (2018/19)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Thom Burn Tel: 01707 357245 t.burn@welhat.gov.uk	No	Resources

DECISION:

The Achievements List for quarter 1 2018/19 was noted.

BACKGROUND:

Cabinet Decisions

Tuesday 4 September 2018

SUBJECT / TITLE OF REPORT

Parking Enforcement and Management Contract

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Forward Plan Reference FP875	Vikki Hatfield Tel: 01707357555 v.hatfield@welhat.gov.uk	No	Environment, Resources

DECISION:

- (1) It was noted that East Hertfordshire District Council had appointed as from 17 January 2019, a new third party contractor for the issuing of parking enforcement notices, covered by the On Street Parking Enforcement Contract.
- (2) The Cabinet agreed that the Council would underwrite the pension liability for CP Plus Ltd, on receipt of a returnable deposit from CP Plus Ltd, to be returned after the end of their contract term, subject to no call being placed on this from the Pension Fund.
- (3) The Cabinet delegated to the Corporate Director (Resources, Environment and Cultural Services), in consultation with the Executive Member (Resources), the authority to agree the heads of terms for the placing of the deposit by CP Plus Ltd with the Council and authorise the agreement.

BACKGROUND:

Cabinet Decisions

Tuesday 4 September 2018

SUBJECT / TITLE OF REPORT

Award of Contract for Rural and Amenity Landscape Maintenance ()

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Forward Plan Reference FP876	Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Yes by 13 September 2018	Environment

DECISION:

A three year contract (with an optional one year extension) for Rural and Amenity Landscape Maintenance was awarded to Maydencroft Limited, commencing on 1 October 2018.

BACKGROUND:

Cabinet Decisions
Tuesday 4 September 2018

SUBJECT / TITLE OF REPORT

Award of Footway Repair Contract

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Forward Plan Reference FP871	Mike Storey Tel: 01707 357457 m.storey@welhat.gov.uk	Yes by 13 September 2018	Environment

DECISION:

A three year contract, with an optional one year extension was awarded to Henderson and Taylor (Public Works) Ltd commencing on 1 October 2018.

BACKGROUND: